

FLAXTON PARISH COUNCIL

To all members of the Public

There will be a meeting of Flaxton Parish Council to be held in Flaxton Village Hall on Thursday 20th January 2022 at **7.30 p.m.** for the purpose of transacting the following business.

Members of the press and public are welcome to join the meeting and to listen to the proceedings.

AGENDA

1. To note that the guidance from YLCA has now changed and face masks should be worn in Parish Council meetings
2. To receive apologies for absence and reasons given
3. To note any declarations of interest:
 - 3.1. To receive declarations of interest not already declared under the Councils code of conduct or members Register of Disclosable Pecuniary Interests
4. To confirm the minutes of the Parish Council meeting held on 16th December 2021 (attached)
5. To receive information about the following ongoing initiatives and decide further action where necessary:
 - 5.1. Speeding
 - 5.2. Move to a unitary authority in North Yorkshire
6. To discuss long-standing matters:
 - 6.1. Parish Plan
7. Public Session – The Parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions
Items for consideration under agenda item 7 should be submitted in writing to any member of the Council or e-mailed to the Clerk not later than Monday 17th January 2022

8. To consider and decide upon any planning applications received

Applications:

None received at time of agenda issue

Decisions:

The following application has been approved:

Application No: 21/01470/HOUSE Proposal: Erection of a detached two bay oak frame garage with space for three cars at: The Croft Main Street Flaxton Malton YO60 7RT

You can contact the Parish Council via the Parish Clerk as follows:

Email: clerk@flaxtonpc.org.uk

Telephone: 07941249590

9. To discuss matters raised by Parish Clerk/Responsible Financial Officer:
 - 9.1. To consider bookkeeping records to date including review of bank reconciliation and budget monitor for the period to 25th December 2021 (attached)
 - 9.2. To note/approve payments as follows:
 - 9.2.1. YLCA fees for clerk duties for 21st October 2021 £57.90
 - 9.2.2. Village Hall fees for October, November and December 2021 Parish Council meetings £60.00
 - 9.2.3. To agree salary payment (December 2021 + 1.5 hrs for course on 08/12/21) for the Parish Clerk £155.62
 - 9.2.4. To agree expenses for printer paper for the clerk of £3.50
 - 9.3. To consider and decide whether to include the title Proper Officer in the Clerk's contract
 - 9.4. To discuss and decide when the next VAT reclaim should be submitted (see attached report)
 - 9.5. To note that we now receive information from York City Council about forthcoming road closures in case they affect Flaxton
 - 9.6. To consider and decide whether to request YLCA to do our annual internal audit
 - 9.7. To consider and decide whether to obtain alternative quotations from Zurich for our insurance renewal in May 2022
10. To agree a response to the Ryedale District Council Consultation on Submitted Sites (see attached)
11. To consider and decide whether to develop a Business Continuity Plan (see attached)
12. To report and decide further action, if any, on new correspondence received by the council:
 - 12.1. Platinum Jubilee Beacon trail invitation and information from YLCA (see attached)
 - 12.2. Invitation to YLCA remote conference on 25/03/22 (see attached)
 - 12.3. YLCA request for councilor contact details (see attached)
 - 12.4. Invitation to Ryedale Community Multi-Agency Problem Solving meetings (see attached)
 - 12.5. Invitation to Community Led Housing webinar (see attached)
 - 12.6. Enhanced Partnership consultation on bus provision (see attached)
13. To receive matters raised by members
 - 13.1. To discuss the status and state of Sandy Lane (SA)
 - 13.2. Notification of petition to government (on change.org) over remote meetings (DL)
 - 13.3. To discuss the development of an Emergency Plan for Flaxton (SA)
 - 13.4. To discuss the development of an Advertising Policy for the website (IC)
 - 13.5. To discuss training on using the defibrillator (CL)

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14. To note agenda items for the next meeting

15. To confirm the dates of the future meeting(s) of Flaxton Parish Council to be held in the Village Hall starting at 7.30 p.m.

17th February 2022, 17th March 2022, 21st April 2022 (28th April if possible)

Signed: *E. Martindale*

Clerk to the Parish Council & Responsible Financial Officer

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