

FLAXTON PARISH COUNCIL

To all members of the Public

There will be a meeting of Flaxton Parish Council to be held in Flaxton Village Hall on Thursday 21st March 2024, at 7.30pm, for the purpose of transacting the following business.

Members of the press and public are welcome to join the meeting and to listen to the proceedings.

AGENDA

1. To receive apologies for absence and accept reasons given, if appropriate
2. To note any declarations of interest:
 - 2.1. To receive declarations of interest not already declared under the Councils Code of Conduct or members Register of Disclosable Pecuniary Interests
3. To confirm the minutes of the Parish Council meeting held on 15th February 2024
4. To receive information about the following ongoing initiatives and decide further action where necessary:
 - 4.1. To receive an update on the gathering of drainage information for Flaxton
 - 4.2. Footpath to the level crossing
5. Public Session – The Parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions

Items for consideration under agenda item 5 should be submitted in writing to any member of the Council or e-mailed to the Clerk not later than Monday 18th March 2024
6. To receive an update from Councillor Goodrick if appropriate
7. To consider and decide upon any planning applications received

Applications: None

Decisions: None

Appeals:

24/00003/ENF | Appeal against enforcement case 20/00092/BC | Blackdale Farm Coulton Lane Coulton Helmsley North Yorkshire YO62 4NQ

[24/00003/ENF | Appeal against enforcement case 20/00092/BC | Blackdale Farm Coulton Lane Coulton Helmsley North Yorkshire YO62 4NQ \(ryedale.gov.uk\)](#)

Updates:

ZE23/06969/FUL | Erection of two storey building to form offices, reception, meeting room, stores, kitchen, rest area and toilets (revision of part of approval 16/00229/MFUL dated 29.09.2016) (part-retrospective) | Flaxton Meadows York Lane Flaxton YO60 7QZ

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8. To discuss matters raised by Parish Clerk/Responsible Financial Officer:

You can contact the Parish Council via the Parish Clerk as follows:

Email: clerk@flaxtonpc.org.uk

Telephone: 07941249590

- 8.1. To consider bookkeeping records to date including review of bank reconciliation and budget monitor for the period to 1st March 2024
- 8.2. To approve the record of electronic payments
- 8.3. To consider and decide who to appoint as internal auditors for 2023/2024
- 8.4. To note/approve payments as follows:
 - 8.4.1. To note salary payment (February 2024) for the Parish Clerk and HMRC contribution
 - 8.4.2. To approve payment to Flaxton Community Hall for hire of the hall for parish council meeting (January) £30
 - 8.4.3. To approve payment to Flaxton Community Hall for hire of the hall for Flaxton table tennis (S137) £20 (January) adjusted from £30 to allow for previous overpayment
 - 8.4.4. Web hosting 2024/25 £248.40
9. To consider and decide further action, if any, on whether to instigate a neighbourhood plan for Flaxton
10. To consider and decide further action, if any, on works on trees in a Conservation Area and Tree Preservation Orders
11. To consider and decide further action, if any, on the following consultations
 - North Yorkshire's all-age draft substance use strategy
 - Proposed changes to the Council's Home to School Travel Policy
 - North Yorkshire joint local health and wellbeing strategy
 - National Highways 2024 Yorkshire and Northeast Stakeholder Survey
12. To note that the following policies have been reviewed and no updates or alterations are required: Complaints, Health and safety, Homeworking, Records Management, Recruitment, Sickness, Training and Development and Vexatious requests
13. To consider and decide further action, if any, on the Records Management Policy
14. To consider and decide whether to amend the Dispensation Policy
15. To consider and decide whether to approve the revised Pensions Policy
16. To consider and decide whether to approve the revised Grievance Policy
17. To consider and decide whether to approve the revised Disciplinary Policy
18. To consider and decide whether to approve the revised Freedom of Information Policy
19. To report and decide further action, if any, on new correspondence received by the council:
 - Letter re driving on green
 - Letter from the bank
 - Cost of living campaign
 - Let's talk food
 - Update to bus services
 - Information from CG re possible village hall/pub grant funding
20. To receive matters raised by members

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21. To note agenda items for the next meeting
22. To confirm the dates of the future meeting(s) of Flaxton Parish Council to be held in the Village Hall starting at 7.30 p.m.

18th April 2024, 16th May 2024, 20th June 2024

Signed: *E. Martindale*

Clerk to the Parish Council & Responsible Financial Officer

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