

FLAXTON PARISH COUNCIL

To all members of the Public

There will be a meeting of Flaxton Parish Council to be held in Flaxton Village Hall on Thursday 18th April 2024, at 7.30pm, for the purpose of transacting the following business.

Members of the press and public are welcome to join the meeting and to listen to the proceedings.

AGENDA

1. To receive apologies for absence and accept reasons given, if appropriate
2. Declarations of interest and dispensations:
 - 2.1. To receive declarations of interest from councillors on items on the agenda
 - 2.2. To receive written requests for dispensations for disclosable pecuniary interests
 - 2.3. To grant any requests for dispensation as appropriate
3. To consider and decide whether members of the Green Gait Owners, who are also councillors/working for the council, need to declare a disclosable pecuniary interest
4. To confirm the minutes of the Parish Council meeting held on 21st March 2024
5. To receive information about the following ongoing initiatives and decide further action where necessary:
 - 5.1. To receive an update on the gathering of drainage information for Flaxton
6. Public Session – The Parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions
7. To receive an update from Councillor Goodrick if appropriate
8. To consider and decide upon any planning applications received

Items for consideration under agenda item 6 should be submitted in writing to any member of the Council or e-mailed to the Clerk not later than Monday 15th April 2024

Applications:

ZE24/00379/CAT | Reduce the height of 10no. Golden Gage (G1-10) back to 2 metres. reduce the height of 13no. Damson (D1-13) back to 2 metres and removal of 3no. Damson (D14-16) | Garth End House Main Street Flaxton YO60 7RJ

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Decisions:

None

Updates:

ZE23/06969/FUL | Erection of two storey building to form offices, reception, meeting room, stores, kitchen, rest area and toilets (revision of part of approval 16/00229/MFUL dated 29.09.2016) (part-retrospective) | Flaxton Meadows York Lane Flaxton YO60 7QZ

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You can contact the Parish Council via the Parish Clerk as follows:

Email: clerk@flaxtonpc.org.uk

Telephone: 07941249590

9. To discuss matters raised by Parish Clerk/Responsible Financial Officer:
 - 9.1. To consider bookkeeping records to date including review of bank reconciliation and budget monitor for the period to 31st March 2024
 - 9.2. To approve the record of electronic payments
 - 9.3. To note that the end of year VAT reclaim has been submitted totalling £35.79
 - 9.4. To note that the clerk's P60 has been issued
 - 9.5. To receive an update on the internal audit for 2023/24
 - 9.6. To note/approve payments as follows:
 - 9.6.1. To note salary payment (March 2024) for the Parish Clerk and HMRC contribution
 - 9.6.2. To approve payment to Flaxton Community Hall for hire of the hall for parish council meeting (February) £30
 - 9.6.3. To approve payment to Flaxton Community Hall for hire of the hall for Flaxton table tennis (S137) £60 (February)
 - 9.6.4. YLCA membership 2024/25 £143
10. To consider and decide further action, if any, on whether to establish a link with the mobile library service
11. To agree methods for disposal of records in line with the Council's Retention Policy
12. To consider and decide who will carry out the next quarterly audit
13. To consider and decide further action, if any, on notes for the website re driving on common land
14. To note that the Councillor Co-option Policy, Media Policy, Recording at Meetings Policy, Expenses Policy, Emergency/Dependant Care leave Policy, ICO publication scheme, Privacy Notice – staff, councillors and role holders, Rules for a Public Session and Transparency Code have been reviewed and no amendments or updates are required.
15. To consider and decide whether the Council should have the Rules for a Public Session written as rules that can be referred to at the start of Council meetings and hand out copies to members of the public, if anyone wishes to make a contribution to meetings
16. To consider and decide whether to approve and adopt the revised Social Media Policy
17. To consider and decide whether to alter the basis for the Council's Councillor Code of Conduct
18. To report and decide further action, if any, on new correspondence received by the council:

None
19. To receive matters raised by members
20. To note agenda items for the next meeting
21. To confirm the dates of the future meeting(s) of Flaxton Parish Council to be held in the Village Hall starting at 7.30 p.m.

16th May 2024 (earlier start time 6.30pm), 20th June 2024, 18th July 2024

Signed: *E. Martindale*

Clerk to the Parish Council & Responsible Financial Officer

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