

Flaxton Parish Council
Minutes of the Parish Council Meeting held on Monday 23rd June 2025 at
7.30pm in Flaxton Village Hall

Parish Councillors Present: Steve Axford (SA)
Ian Craven (IC) Chair
Derek Leetham (DL)

North Yorkshire Councillor Present:

In Attendance: Anna Jackson (AJ) – Parish Clerk

Public Present: 1

81/25 To receive apologies for absence and approve reasons given

GM – The absence was due to the change in meeting date; GM is unable to attend meetings held on Mondays.

82/25 To receive declarations of interest and dispensations

- To receive declarations of interest from councillors on items on the agenda
None
- To receive written requests for dispensations for disclosable pecuniary interests
None
- To grant any requests for dispensation as appropriate
None

83/25 To confirm the minutes of the Parish Council meeting held on 15th May 2025

RESOLVED: The minutes for the Parish Council meeting on Thursday 15th May 2025, having been prepared and circulated, were agreed to be a true and fair record.

84/25 To confirm the minutes of the annual meeting of the Parish Council meeting held on 15th May 2025

RESOLVED: The minutes for the annual meeting of the Parish Council on Thursday 15th May 2025, having been prepared and circulated, were agreed to be a true and fair record.

85/25 To receive information about the following ongoing initiatives and decide further action where necessary:

- Village Maintenance activity progress:
 - Benches – DL reported further work completed; additional wood paint/preservative required. Costs were authorised.
 - Gateway painting – All painting completed. Awaiting delivery of new posts and rails by NYC Highways.
 - Defibrillator telephone box painting – Scheduled to be painted within the next two weeks.
 - Grass cutting – First round completed; to monitor when the next cut is needed.
- Speeding
 - IC has chased the speeding survey results via Caroline Goodrick.
 - IC is following up on recommendations and feasibility and cost of conducting a further survey at the opposite end of the village via CG.

Flaxton Parish Council

Minutes of the Parish Council Meeting held on Monday 23rd June 2025 at 7.30pm in Flaxton Village Hall

- Speed enforcement: A request has been made for residents willing to host the speed van on their driveways. DL holds the relevant police contact details and will respond. and ask which specific locations the police would like
- Potential speed cameras are being reviewed, including possible siting locations.
- Update of meeting with NY highways re protection of the green and other matters –
 - Highways will repair the wooden gateway.
 - Scotchman Lane issues remain unresolved due to the classification of the road; support continues for a policy change.
 - Bollards to protect the green have been ruled out by the council and Highways.
 - York Lane grips: The Council will respond with suggested additional locations; self-help options were discussed.
 - Footway: Work complete, with minor weed growth noted.
- **86/25 Public Session – The Parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions**

No comments were made

87/25 To receive an update from North Yorkshire Councillor Goodrick if appropriate

Councillor Goodrick was not in attendance

88/25 To consider and decide upon any planning applications received:

Applications:

[ZE25/00563/CAT | Reduce height and back by roughly 1.5m to 1no. Yew tree \(T1\), remove: 2no. Rocket Conifers \(T2\), 9no. Conifers \(T3, T5, T6, T8, T9, T10, T11, T12, T13\), 1no. Spruce \(T4\), 1no. Holly \(T7\) | Gorteen Cottage Main Street Flaxton North Yorkshire YO60 7RT](#)

RESOLVED: Decision has already been made.

[ZE25/00533/CAT | Fell 1no. Scots Pine Tree | The Pines Main Street Flaxton North Yorkshire YO60 7RT](#)

RESOLVED: Flaxton Parish Council made no objections.

[ZE25/00572/FUL | Proposed rebuilding and extension of existing single storey barn to create 1no one bedroom annex and alteration to existing opening in two storey barn to create 1no. four bedroom dwellinghouse | Outbuildings At Station Farm Rice Lane Flaxton](#)

RESOLVED: Flaxton Parish Council are named as the main consultee on this planning application. However, Station House Farm is in the Foston and Thornton Le Clay Civil Parish. We have therefore forwarded the application to the F&TLC Parish Clerk for their attention.

RESOLVED: Flaxton Parish Council made no objections.

Flaxton Parish Council

Minutes of the Parish Council Meeting held on Monday 23rd June 2025 at 7.30pm in Flaxton Village Hall

[ZE25/00622/HOUSE | Erection of single storey front and rear extensions, replacement of dormer windows to front and rear elevations, replacement of windows throughout | The Pines Main Street Flaxton North Yorkshire YO60 7RT](#)

RESOLVED: Flaxton Parish Council made no objections.

Decisions:

None

Updates:

None

89/25 To discuss the Annual Governance and Accountability Return (AGAR) 2024/25

- To certify Flaxton Parish Council as exempt from external audit for fiscal year 2024/25
RESOLVED: that Flaxton Parish Council is exempt from external audit for the fiscal year 2024/25.
- To approve Section 1 - Annual Governance Statement 2024/25 for Flaxton Parish Council on page 5 of the Annual Governance and Accountability Return 2024/25
RESOLVED: that the Annual Governance Statement of the AGAR 2024/25 for Flaxton Parish Council be approved and signed and dated by the Council Chair and Council Clerk.
- To approve Section 2 - Accounting Statements 2024/25 for Flaxton Parish Council on page 6 of the Annual Governance and Accountability Return 2024/25
RESOLVED: that the Annual Accounting Statements of the AGAR 2024/25 for Flaxton Parish Council be approved and signed and dated by the Council Chair and RFO.
- To note the Annual Internal Audit Report for 2024/25 included at page 4 of the Annual Governance and Accountability Return 2024/25
The Annual Internal Audit Report of the Annual Governance and Accountability Return 2024/25 for Flaxton Parish Council was noted.

90/24 To discuss matters raised by the Parish Clerk/Responsible Financial Officer

- AJ had circulated a bookkeeping spreadsheet to 1st June 2025, which showed the Bank Account balance together with the income and expenditure report including variances to budget. The bank statement was duly signed by the Chair and will be fully checked during the next internal audit. The balance of the current account is £ 9,608.60.
- RESOLVED: To approve the record of electronic payments submitted by the clerk
- NOTED: AJ will need to provide a utility bill showing her new address before the debit card application can be progressed
- RESOLVED: To approve the invoice (£849.34) to be issued to North Yorkshire Council for grass cutting
- To note/approve payment as follows:
- APPROVED: salary payment (May 2025) for the Parish Clerk and HMRC contribution
- APPROVED: payment to Ian Craven of £74.50 for Printer Cartridges for the Council Printer

Flaxton Parish Council

Minutes of the Parish Council Meeting held on Monday 23rd June 2025 at 7.30pm in Flaxton Village Hall

- APPROVED: payment to the Flaxton Community Hall Trust for village hall hire - Oct/Nov/Dec 2024 (£60)

91/25 To consider and decide further action, if any, on Co-option of a further council member

RESOLVED: Nobody has formally applied, but someone has taken an interest.

92/25 To consider and decide further action, if any, on Emergency use of the village hall

RESOLVED: IC to complete necessary paperwork and liaise with North Yorkshire Council. Update to be provided at the next meeting.

93/25 To consider and decide further action, if any, on Tree works in the Conservation Area

RESOLVED: SA to prepare a leaflet to inform residents that tree works require permission, which is free and normally straightforward to obtain.

94/25 To report and decide further action, if any, on new correspondence received by the council

Both spoken about throughout the meeting.

- Speeding – time for action (emailed) – sign up and show interest.
- Community Emergency Plan from North Yorkshire Council (emailed)

95/25 To receive matters raised by members:

None

96/25 To note agenda items for the next meeting

- Review of policies – AJ to report next policies to be reviewed.
- Planning for the next internal audit.

97/25 To confirm the dates of the future meeting(s) of Flaxton Parish Council to be held in the Village Hall starting at 7.30 p.m.

17th July 2025, 21st August 2025, 18th September 2025.

The meeting closed at 20:40