

Flaxton Parish Council

Minutes of the Parish Council Meeting held on Wednesday 23rd July 2025 at 7.30pm in Flaxton Village Hall

Parish Councillors Present: Steve Axford (SA)
Ian Craven (IC) Chair
Derek Leetham (DL)
Grace Mook (GM)

North Yorkshire Councillor Present:

In Attendance: Anna Jackson (AJ) – Parish Clerk

Public Present: 2

98/25 To receive apologies for absence and approve reasons given

None

99/25 To receive declarations of interest and dispensations

- To receive declarations of interest from councillors on items on the agenda

None

- To receive written requests for dispensations for disclosable pecuniary interests

None

- To grant any requests for dispensation as appropriate

SA declared interest in common land.

100/25 To confirm the minutes of the Parish Council meeting held on 23rd June 2025

RESOLVED: The minutes for the Parish Council meeting on Monday 23rd June 2025, having been prepared and circulated, were agreed to be a true and fair record.

101/25 To receive information about the following ongoing initiatives and decide further action where necessary:

- Village Maintenance activity progress:
 - Benches – Minimal progress. Reparatative purchased. DL to submit an expense claim.
 - Gateway painting – No update from Highways. SA to inspect the gateway at the other end of the village.
 - Defibrillator telephone box painting – completed. Awaiting an invoice.
 - Grass cutting – IC re-cut the corner on Barney Lane.
- Speeding – No further updates. DL and IC to follow up.
- IC to provide an update on the village emergency plan – IC has started work. More input needed, especially regarding identifying vulnerable residents.
- SA to provide an update on preparing a leaflet regarding tree works in the Conservation Area – SA reviewed existing materials. Many are outdated. Agreed to continue developing an updated leaflet.

102/25 To receive an update from North Yorkshire Councillor Goodrick if appropriate

Councillor Goodrick not in attendance.

103/25 To consider applications for the councillor vacancy

- To receive representations from the candidates, as appropriate

Flaxton Parish Council

Minutes of the Parish Council Meeting held on Wednesday 23rd July 2025 at 7.30pm in Flaxton Village Hall

Nigel: Resident for 18 years, wishes to contribute to the community and understand council operations.

Dave: Resident for 5 years, looking to get involved and support local activities with his available time.

- To consider the applications in a session closed to the public (in the small meeting room)

RESOLVED: Following a detailed discussion of both applications, the Council resolved to co-opt Dave as a member of the Parish Council.

- To sign the acceptance of office form if a candidate is chosen

DH signed the acceptance of office form. AJ to email confirmation and arrange signing of the Acceptance of Office form.

104/25 Public Session – The Parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions

No public in attendance

105/25 To consider and decide upon any planning applications received:

Applications:

[ZE25/00730/CAT | Remove 1no. Ash tree due to ash dieback | Laburnum Cottage Main Street Flaxton North Yorkshire YO60 7RT](#)

RESOLVED: Flaxton parish council had no objections

Decisions:

APPROVED: [ZE25/00456/HOUSE | Demolition of existing porch and construction of new porch, low-level boundary wall/railings and timber gates to front elevation, conversion of storage buildings to rear with first floor extension with installation of 4no. rooflights to Store 1 and formation of new gated entrance to land at rear | Gorteen Cottage Main Street Flaxton North Yorkshire YO60 7RT](#)

Updates:

None

106/24 To discuss matters raised by the Parish Clerk/Responsible Financial Officer

- AJ had circulated a bookkeeping spreadsheet to 1st July 2025, which showed the Bank Account balance together with the income and expenditure report including variances to budget. The bank statement was duly signed by the Chair and will be fully checked during the next internal audit. The balance of the current account is £ 9,264.72
- RESOLVED: To approve the record of electronic payments submitted by the clerk.
- RESOLVED: AJ will provide proof of address at Huby to apply for a parish council debit card.
- RESOLVED: Internal audit scheduled for 5th August 2025, 6:30pm. With AJ, DL and GM in attendance.
- RESOLVED: AJ to circulate the list of next policies due for review.
- To note/approve payments as follows:
- APPROVED: Salary payment (June 2025) for the Parish Clerk and HMRC contribution – No HMRC payment required due to credit on the account.
- APPROVED: Payment to the Flaxton Community Hall Trust for village hall hire for Hire May and June 2025 (£40)

107/25 To report and decide further action, if any, on new correspondence received by the council

Flaxton Parish Council

Minutes of the Parish Council Meeting held on Wednesday 23rd July 2025 at 7.30pm in Flaxton Village Hall

- Tractors and trailers down Barney Lane

RESOLVED: IC responded but unable to provide a solution.

108/25 To receive matters raised by members

- AJ to request an up-to-date electoral roll.
- DL noted that Cllr. Goodrick mentioned potential council dissolution. All agreed not to take over and suggested joining with Sheriff Hutton would be more appropriate.
- GM raised the question of transitioning the website to a.gov.uk domain.

109/25 To note agenda items for the next meeting

- Electoral roll update.
- Website domain change to.gov.uk.
- Playground discussions.

110/25 To confirm the dates of the future meeting(s) of Flaxton Parish Council to be held in the Village Hall starting at 7.30 p.m.

21st August 2025, 18th September 2025, 16th October 2025

The meeting closed at 20:37