

FLAXTON PARISH COUNCIL

To all members of the Public

There will be a meeting of Flaxton Parish Council to be held in Flaxton Village Hall on Thursday 21st August 2025, at 7.30pm, for the purpose of transacting the following business.

Members of the press and public are welcome to join the meeting and to listen to the proceedings.

AGENDA

1. To receive apologies for absence and accept reasons given, if appropriate
2. Declarations of interest and dispensations:
 - 2.1. To receive declarations of interest from councillors on items on the agenda
 - 2.2. To receive written requests for dispensations for disclosable pecuniary interests
 - 2.3. To grant any requests for dispensation as appropriate
3. To confirm the minutes of the Parish Council meeting held on 23rd July 2025
4. To receive information about the following ongoing initiatives and decide further action where necessary:
 - 4.1. Village maintenance activity progress:
 - 4.1.1. Benches
 - 4.1.2. Gateway painting
 - 4.1.3. Defibrillator telephone box painting
 - 4.1.4. Grass cutting
 - 4.2. Speeding
 - 4.3. IC to provide an update on the village emergency plan
 - 4.4. SA to provide an update on preparing a leaflet regarding tree works in the Conservation Area
 - 4.5. Provide a summary of the internal audit from 5th August 2025.
 - 4.6. Discuss the policy updates.
5. Public Session – The Parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions
Items for consideration under agenda item 5 should be submitted in writing to any member of the Council or e-mailed to the Clerk not later than Monday 18th August 2025
6. To receive an update from Councillor Goodrick, if appropriate
7. To consider and decide upon any planning applications received

Applications:

[ZE25/00517/73M | Removal of Condition 11 of planning approval 16/00229/MFUL dated 29/09/2016 to allow for the year round use of the land as a caravan site | Flaxton Meadows York Lane Flaxton North Yorkshire YO60 7QZ](#)

[ZE25/00859/CAT | Fell 1 No. Ash Tree \(T1\) due to ash die back, Crown reduce 1 No Beech Tree \(T2\) by 1.5 metres away from the gutter | Orchard House Main Street Flaxton North Yorkshire YO60 7RT](#)

You can contact the Parish Council via the Parish Clerk as follows:

Email: clerk@flaxtonpc.org.uk

Telephone: 07941249590

[ZE25/00818/CAT | Remove 2no. Conifers, 1no. Spruce, 1no. Oak, 1no. White Poplar, 1no. Cherry. Reduce height by approx 3-4metres of 1no Yew | Westfield House Main Street Flaxton North Yorkshire YO60 7RJ](#)

Decisions:

APPROVED: [ZE25/00622/HOUSE | Erection of single storey front and rear extensions, replacement of dormer windows to front and rear elevations, replacement of windows throughout | The Pines Main Street Flaxton North Yorkshire YO60 7RT](#)

APPROVED: [ZE25/00572/FUL | Proposed rebuilding and extension of existing single storey barn to create 1no one bedroom annex and alteration to existing opening in two storey barn to create 1no. four bedroom dwellinghouse | Outbuildings At Station Farm Rice Lane Flaxton](#)

APPROVED: [ZE25/00689/CAT | Fell 1no. Conifer Tree | Old Post Cottage Main Street Flaxton North Yorkshire YO60 7RJ](#)

Updates:

None

8. To discuss matters raised by Parish Clerk/Responsible Financial Officer:

8.1. To consider bookkeeping records to date including review of bank reconciliation and budget monitor for the period to 1st August 2025

8.2. To approve the record of electronic payments

8.3. To review and decide upon next steps re the Parish precept arrangements for 2025/26 and 2026/27 (Emailed)

8.4. To review and decide upon the next steps re the Community Infrastructure Levy Parish Payment (Emailed)

8.5. To note/approve payments as follows:

- To note salary payment (July 2025) for the Parish Clerk and HMRC contribution and back pay from 1st April 2025 to 20th June 2025.
- To note the clerk promotion to SCP6 on 1st April 2025 and the revised salary based on the 2025/2026 LGA pay scale.
- To approve the payment to Account Solutions York for the for the year end 2024/2025 internal audit (£120).
- To approve the payment to Peter Rolfe for painting the defibrillator box, when the invoice is received (£340)
- To note receipt of the payment of £849.34 from NYC for grass cutting.
- To note the future automatic payment (15th September 2025) of £47 to the ICO for renewal of the Data Protection Registration by Direct Debit

9. To consider and decide further action, if any, on the village tree survey proposed by the Green Gait Owners

10. To consider and decide further action, if any, on changing our website domain to gov.uk

11. To consider and decide further action, if any, on discussions regarding a village playground

12. To report and decide further action, if any, on new correspondence received by the council (circulated):

12.1. To note receipt and response to a contact re parking at The Blacksmiths.

You can contact the Parish Council via the Parish Clerk as follows:

Email: clerk@flaxtonpc.org.uk

Telephone: 07479557120

- 12.2. Emails regarding highways maintenance
13. To report and decide further action, if any, to ensure the onboarding of Councillor Hudson.
 14. To receive matters raised by members
 15. To note agenda items for the next meeting
 16. To confirm the dates of the future meeting(s) of Flaxton Parish Council to be held in the Village Hall starting at 7.30 p.m.
- 18th September 2025, 16th October 2025, 20th November 2025.

Signed: A. Jackson

Clerk to the Parish Council & Responsible Financial Officer

You can contact the Parish Council via the Parish Clerk as follows:
Email: clerk@flaxtonpc.org.uk
Telephone: 07479557120