

FLAXTON PARISH COUNCIL

To all members of the Public

There will be a meeting of Flaxton Parish Council to be held in Flaxton Village Hall on Thursday 20th November 2025, at 7.30pm, for the purpose of transacting the following business.

Members of the press and public are welcome to join the meeting and to listen to the proceedings.

AGENDA

1. To receive apologies for absence and accept reasons given, if appropriate
2. Declarations of interest and dispensations:
 - 2.1. To receive declarations of interest from councillors on items on the agenda
 - 2.2. To receive written requests for dispensations for disclosable pecuniary interests
 - 2.3. To grant any requests for dispensation as appropriate
3. To confirm the minutes of the Parish Council meeting held on 16th October 2025
4. To receive information about the following ongoing initiatives and decide further action where necessary:
 - 4.1. Village maintenance activity progress:
 - 4.1.1. Benches
 - 4.2. Speeding
 - 4.3. Village Emergency Plan
 - 4.4. Review of Policies and Procedures
 - 4.5. Publication of tree work guidance and tree survey to website.
5. Public Session – The Parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions

Items for consideration under agenda item 5 should be submitted in writing to any member of the Council or e-mailed to the Clerk not later than Monday 17th November 2025
6. To receive an update from Councillor Goodrick, if appropriate
7. To consider and decide upon any planning applications received

Applications:

New Flaxton Village Hall (if details have been published to the NYC Planning Portal)

Decisions:

Updates:

None

8. To discuss matters raised by Parish Clerk/Responsible Financial Officer:
 - 8.1. To consider bookkeeping records to date including review of bank reconciliation and budget monitor for the period to 1st November 2025

You can contact the Parish Council via the Parish Clerk as follows:

Email: clerk@flaxtonpc.org.uk

Telephone: 07941249590

- 8.2. To approve the record of electronic payments
- 8.3. To note/approve payments as follows:
- To note salary payment (October 2025) for the Parish Clerk and HMRC contribution
 - To note payment (£60) to Flaxton community hall for hall hire in September and October.
- 8.4. To receive a forecast of the expected year-end financial position for 2025/2026.
- 8.5. To review Parish Council Reserves.
- 8.6. To review the Parish precept arrangements for 2025/26 and 2026/27, agree on the draft budget, and decide on next steps.
- 8.7. Discuss and decide further action if required regarding opening a bank account that allows FPC to receive interest.
- 8.8. Review of internal audit that took place with AJ, SA and DH on 23rd October.
- 8.9. To review the requirements of AGAR Assertion 10 and decide on next actions to ensure the council's compliance.
9. To report and decide further action, if any, on new correspondence received by the council (circulated):
- 9.1. DL received a complaint about dog fouling along Back Lane.
10. To receive matters raised by members
11. To note agenda items for the next meeting
12. To confirm the dates of the future meeting(s) of Flaxton Parish Council to be held in the Village Hall starting at 7.30 p.m.
- 11th December 2025, 15th January 2026, 19th February 2026.

Signed: *A. Jackson*

Clerk to the Parish Council & Responsible Financial Officer

You can contact the Parish Council via the Parish Clerk as follows:

Email: clerk@flaxtonpc.org.uk

Telephone: 07479557120