

# FLAXTON PARISH COUNCIL

## *To all members of the Public*

There will be a meeting of Flaxton Parish Council to be held in Flaxton Village Hall on Thursday 16<sup>th</sup> April 2026, at 7.30pm, for the purpose of transacting the following business.

Members of the press and public are welcome to join the meeting and to listen to the proceedings.

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## AGENDA

1. To receive apologies for absence and accept reasons given, if appropriate
2. Declarations of interest and dispensations:
  - 2.1. To receive declarations of interest from councillors on items on the agenda
  - 2.2. To receive written requests for dispensations for disclosable pecuniary interests
  - 2.3. To grant any requests for dispensation as appropriate
3. To confirm the minutes of the Parish Council meeting held on 19<sup>th</sup> March 2026
4. To receive information about the following ongoing initiatives and decide further action where necessary:
  - 4.1. Speeding/Vehicle Activated Speed Signs
  - 4.2. Camera Van Locations
  - 4.3. Village Emergency Plan
  - 4.4. Annual Meeting
  - 4.5. Quarterly Internal Audit review
  - 4.6. Possible change of land use on York Lane
  - 4.7. Flaxton sign damage
5. Public Session – The Parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions

*Items for consideration under agenda item 5 should be submitted in writing to any member of the Council or e-mailed to the Clerk not later than Monday 13<sup>th</sup> April 2026*
6. To receive an update from Councillor Goodrick, if appropriate
7. To consider and decide upon any planning applications received

### Applications:

### Decisions:

### Updates:

None

8. To discuss matters raised by Parish Clerk/Responsible Financial Officer:
  - 8.1. To consider bookkeeping records to date including review of bank reconciliation and budget monitor for the period to 31<sup>st</sup> March 2026
  - 8.2. To approve the record of electronic payments
  - 8.3. To agree/note the date of the independent annual internal audit

You can contact the Parish Council via the Parish Clerk as follows:

Email: [clerk@flaxtonpc.org.uk](mailto:clerk@flaxtonpc.org.uk)

Telephone: 07941249590

- 8.4. To agree on the actions and responsibilities for preparing for the annual 2025/26 audit.
- 8.5. To note the annual promotion (effective 1 April 2026) of the Clerk and RFO to SCP Level 7 and increase in salary as per the contract of employment
- 8.6. To note/approve payments as follows:
  - To note salary payment (March 2026) for the Parish Clerk and HMRC contribution
  - To note the quotation of (£214) from Zurich Insurance for the annual insurance renewal and decide on further action (Renewal date June 1<sup>st</sup>, 2026)
  - To approve the payment of £173 to YLCA for Membership Subscription 1 April 2026 to 31 March 2027
9. To report and decide further action, if any, on new correspondence received by the council (circulated):
  - 9.1. Resignation of the Clerk and Responsible Finance Officer (dated 1 April 2026)
10. To receive matters raised by members
11. To note agenda items for the next meeting
12. To confirm the dates of the future meeting(s) of Flaxton Parish Council to be held in the Village Hall starting at 7.30 p.m.  
21<sup>st</sup> May 2026, 18<sup>th</sup> June 2026, 16<sup>th</sup> July 2026.

**Signed:** *A. Jackson*

Clerk to the Parish Council & Responsible Financial Officer

You can contact the Parish Council via the Parish Clerk as follows:  
Email: [clerk@flaxtonpc.org.uk](mailto:clerk@flaxtonpc.org.uk)  
Telephone: 07479557120