

**Flaxton Parish Council  
Minutes of the Annual Parish Council Meeting held on Thursday 21<sup>st</sup> May 2026  
following the annual parish meeting, in Flaxton Village Hall**

Parish Councillors Present: Steve Axford (SA)  
Ian Craven (IC)  
Derek Leetham (DL)  
Grace Mook (GM)  
Dave Hudson (DH)

North Yorkshire Councillors Present: Caroline Goodrick

In Attendance: Anna Jackson (AJ) – Parish Clerk

Public Present: 1

**50/26 To elect a Chair for Flaxton Parish Council**

RESOLVED: Councillor Craven elected as the Chair of Flaxton Parish Council.

**51/26 To elect a Vice-Chair for Flaxton Parish Council**

RESOLVED: Councillor Leetham elected as the Vice-Chair of Flaxton Parish Council.

**52/26 To receive acceptance of office forms from the Chair and Vice-Chair**

NOTED: Signed acceptance of office forms will be provide for completion to Councillor Craven and Councillor Leetham.

**53/26 To receive apologies for absence and approve reasons given**

None

**54/26 To receive declarations of interest and dispensations:**

- **To receive declarations of interest from councillors on items on the agenda**  
None
- **To receive written requests for dispensations for disclosable pecuniary interests**  
None
- **To grant any requests for dispensation as appropriate**  
None

**55/26 To confirm the minutes of the Parish Council meeting held on 16th April 2026**

RESOLVED: The minutes for the Parish Council meeting on 16<sup>th</sup> April 2026 having been prepared and circulated, were agreed to be a true and fair record.

**56/26 To consider and plan to review all the Council's policies and procedures (all on website)**

Councillors considered the ongoing review schedule for Council policies and procedures, all of which are published on the Parish Council website.

It was agreed that:

- Core or key policies will be reviewed annually.

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- Other policies will be reviewed every two years, unless legislative changes require earlier review.
- The Clerk will maintain and update the policy review schedule.
- The IT Policy and Accessibility Statement will be included in the next review cycle

#### **57/26 To review the Council's expenditure incurred under S137 of the Local Government Act 1972**

RESOLVED: Councillors reviewed expenditure incurred under **Section 137 of the Local Government Act 1972**.

- It was noted that the funds currently held £365.04 relate to table tennis provision. There was no S137 expenditure in the previous financial year.
- The Clerk will follow up with Mark (the relevant budget holder) to determine future use of the remaining funds.

#### **58/26 To determine the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council**

RESOLVED: Councillors considered and agreed the schedule of ordinary meetings up to and including the next Annual Meeting of the Council.

It was resolved that:

- Ordinary Parish Council meetings will be held on the **third Thursday of each month**, unless otherwise required.
- Meetings will commence at **7:30 pm** and be held in the Village Hall.
- The December 2026 meeting will take place on **10th December 2026**.
- The Clerk (AJ) will confirm all Village Hall bookings with the Community Hall.

The meeting closed at 7:55 pm