

Flaxton Parish Council

Minutes of the Parish Council Meeting held on Thursday 11th June 2026 in Flaxton Village Hall

Parish Councillors Present: Steve Axford (SA)
Ian Craven (IC) Chair
Grace Mook (GM)
Dave Hudson (DH)

North Yorkshire Councillors Present: None

In Attendance: No Clerk was present, IC and DH agreed to draft the minutes

Public Present: 1

59/26 To receive apologies for absence and approve reasons given

Apologies were received from Councillor Leetham. The reasons given were accepted.

60/26 To receive declarations of interest and dispensations

- To receive declarations of interest from councillors on items on the agenda
Councillors declared interests in relation to planning application **ZE26/00293/FUL – Construction of new access at Flaxton Meadows, York Lane.**
It was agreed that:
 - Flaxton Parish Council (FPC) would submit comments based on legal considerations only.
- To receive written requests for dispensations for disclosable pecuniary interests
None
- To grant any requests for dispensation as appropriate
None

61/26 To confirm the minutes of previous meetings

RESOLVED: The minutes of the Annual Parish Council meeting on 21st May 2026, having been prepared and circulated, were agreed to be a true and fair record.

RESOLVED: The minutes of the Parish Council meeting on 21st May 2026, having been prepared and circulated, were agreed to be a true and fair record, subject to two minor amendments.

62/26 To receive information about the following ongoing initiatives and decide further action where necessary:

Village Maintenance activity progress:

- Speeding/ Vehicle activated signs
 - An invitation to tender was issued to three suppliers approved by North Yorkshire Council on 8th June 2026 with a closing date of 11th July 2026.
 - RESOLVED: IC/SA/DH to meet to develop tender evaluation criteria prior to closing date. Initial evaluation results to be presented at next meeting.
- Camera Van locations
 - Nothing to report
- Village emergency plan

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- Nothing to report
- Grass cutting
 - IC and DL had done swathe cuts at the junctions on 27th and 28th May 2026
 - Roadside verges in the village have been cut by an unidentified contractor
- Village footway clearance
 - Awaiting cut by the Green Gait probably in August 2026

Clerk and RFO Vacancy

- The vacancy has been advertised with YLCA and on the website and Village WhatsApp Group with a closing date of 21st June 2026.
- RESOLVED: Applicants to be contacted by phone to discuss their application and obtain suitable dates for interview by GM, SA, IC prior to next meeting.
- The Clerk handover meeting on 1st June 2026 was attended by the outgoing Parish Clerk, DH and IC.

63/26 Public Session – The Parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions

A member of the public expressed their disapproval of the plastic chairs and tables placed on the Green by the Blacksmiths Arms.

64/26 To receive an update from North Yorkshire Councillor Goodrick if appropriate

- Not present.

65/26 To consider and decide upon any planning applications received:

[ZE26/00281/HOUSE | Erection of single storey extension following demolition of existing conservatory, remove bedroom window and reposition to gable | Green View Cottage Main Street Flaxton YO60 7RW](#)

RESOLVED: No objection

[ZE26/00293/FUL | Construction of new access | Flaxton Meadows York Lane Flaxton North Yorkshire YO60 7QZ](#)

To reconsider the comments already submitted and related correspondence from a member of the public.

RESOLVED: To write to the LPA correcting a factual error regarding the lawfulness of works on the common close to the proposed entrance.

Decisions/Determinations:

None

Updates:

None

66/26 To discuss matters raised by the Parish Clerk/Responsible Financial Officer

- Owing to the Vacancy to the Clerk and RFO position IC gave the update
- A bookkeeping spreadsheet and bank reconciliation had been circulated to 31st May 2026, which showed the Bank Account balance together with the income and expenditure report including variances to budget. The balance of the current account is £9,841.86.

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- An error was identified in the end date shown on the bank reconciliation which will be corrected and checked at the next internal audit.
- The bank statement was duly signed by GM and will be fully checked during the next internal audit.
- RESOLVED: To approve the record of electronic payments which was checked and signed by GM and DH
- To note/approve payments as follows:
 - APPROVED: Salary payment (May 2026) for the Parish Clerk and HMRC contribution.
 - APPROVED: Payment of £20 to Yorkshire Local Councils Associations for advertising the Clerk and RFO vacancy
- NOTED: The publication of the Notice of Public Rights and AGAR return for 2025-2026 to the noticeboard and website on 2nd June 2026. The period for exercise of the rights is 3rd June 2026 to 14th July 2026. The Chair is shown as the main contact for queries due to vacant RFO position.
- RESOLVED: The proposed prioritisation and schedule for the review of council policies was agreed. Responsibility to be allocated for review of overdue ones at the next meeting.
- RESOLVED: The periodic internal audit review up to 31st May 2026 will be undertaken by SA, DH on 25th June 2026 at 6.30pm at the Chair's house.

67/26 To discuss any correspondence received and decide on next action:

- NOTED: NYC Monitoring Officer email re changes to requirements regarding publication of councillors' usual residential address.

68/26 To receive matters raised by members:

- IC had received a written complaint regarding the placement of plastic chairs and tables on The Green.

69/26 To note agenda items for the next meeting

- Complaint regarding the placement of plastic chairs and tables on The Green.

70/26 To confirm the dates of the future meeting(s) of Flaxton Parish Council to be held in the Village Hall starting at 7.30 p.m.

16th July 2026, 20th August 2026, 17th September 2026

The meeting closed at 8.53 pm