

FLAXTON PARISH COUNCIL

To all members of the Public

There will be a meeting of Flaxton Parish Council to be held in Flaxton Village Hall on Thursday 17/09/2026, at 7.30pm in Flaxton Village Hall for the purpose of transacting the following business.

Members of the press and public are welcome to join the meeting and to listen to the proceedings.

AGENDA

1. To receive apologies for absence and accept reasons given, if appropriate
2. Declarations of interest and dispensations:
 - 2.1. To receive declarations of interest from councillors on items on the agenda
 - 2.2. To receive written requests for dispensations for disclosable pecuniary interests
 - 2.3. To grant any requests for dispensation as appropriate
3. To confirm the minutes of the Parish Council meeting held on 20.08.2026
4. To receive information about the following ongoing initiatives and decide further action where necessary:
 - 4.1. Speeding/Vehicle Activated Speed Sign
 - 4.2. Village-wide grass cutting strategy 2027
 - 4.3. Village footway clearance update
5. Public Session – The Parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions
Items for consideration under agenda item 5 should be submitted in writing to any member of the Council or e-mailed to the Clerk not later than Monday 14th September 2026
6. To receive an update from Councillor Goodrick, if appropriate
7. To consider and decide upon any planning applications received

Applications:

None

Decisions/Determinations:

Decided: ZE26/00640/CAT | Fell 1no. dead Lime tree to ground level | Appletrees Barney Lane Flaxton North Yorkshire YO60 7RS

Approved: ZE26/00524/NOTA / Listed building consent for conversion of roof space into habitable space with 2no. bedroom, bathroom and addition of 3 roof lights

Decided: ZE26/00585/CAT | Fell 1no. Eucalyptus Gunni, approx. 30ft high. | Cherry Tree Cottage Main Street Flaxton YO60 7RT

Updates:

None

You can contact the Parish Council via the Parish Clerk as follows:

Email: clerk@flaxtonpc.org.uk

Telephone: 07880793152

8. To discuss matters raised by Parish Clerk/Responsible Financial Officer:
 - 8.1. To consider bookkeeping records to date including review of bank reconciliation and budget monitor for the period to 31st August 2026
 - 8.2. To approve the record of electronic payments
 - 8.3. To note/approve payments as follows:
 - Clerk and RFO salary payment for September 2026 and the HMRC contribution
 - To note the increase in the clerk/RFO salary to reflect the LGA 2026/2027 salary increase from £13.47 to £13.92 per hour back dated to date of employment
 - Final back pay and HMRC contribution for the outgoing clerk for the period April/May
 - To note an upcoming direct debit payment of £47 to ICO for Data Protection services payable on 15.09.2026, this will be added to the bank reconciliation for October's meeting
 - To note the debit card has been received for the Clerk and RFO and added to the HP Instant Ink account
 - To note setup of internet and app bank access for the Clerk and RFO
 - To note receipt of payment for grass cutting services by NYC for the amount of £878.21, this will be added to the bank reconciliation for October's meeting
 - To note an upcoming fee for printer services for £1.49 which will be charged to FPC debit card
 - 8.4. To discuss and agree next action on the banking mandate access rights:
 - 8.4.1. Approval of Clerk and RFO as a bank account signatory
 - 8.4.2. Approval of Clerk & RFO address change
9. To receive updates from members and the clerk regards review undertaken of council policies and procedures.
 - Code of conduct-Clerk to update
 - ICO publication-DL to update
 - Privacy notice-Clerk to update
 - Standing Orders-Clerk to update
 - Transparency code-DL to update
 - Equality-Clerk to update
10. To receive update from DH and clerk about the acquisition of a mobile phone for the Clerk/RFO to help with banking and verification purposes
11. To discuss any correspondence received and decide on next action.
 - 11.1. North Yorkshire Council Parish Liaison: Awareness Raising - Martyn's Law Parish Council Training / Details previously circulated / Possible implications for any future large events
12. To discuss and agree next action on Local Area Recovery Strategy - update from SA-Potential policy update on biodiversity
13. To receive matters raised by members
14. To confirm the dates of the future meeting(s) of Flaxton Parish Council to be held in the Village Hall starting at 7.30 p.m.
15th October 2026 19th November 2026 17th December 2026

Signed: *J Treacy*

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Clerk and Responsible Financial Officer to Flaxton Parish Council

You can contact the Parish Council via the Parish Clerk as follows:

Email: clerk@flaxtonpc.org.uk

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Notice Date – Friday 10th July 2026