Flaxton Parish Council
Draft Minutes of the Parish Council Meeting held on Thursday 15.10.2026 in Flaxton Village Hall

Parish Councillors Present:

Ian Craven (IC) Chair
Derek Leetham
Grace Mook (GM)
Dave Hudson (DH) (from 118/26)

North Yorkshire Councillors Present: None

In Attendance: Jon Treacy Parish Clerk/RFO

Public Present: None

115/26 To receive apologies for absence and approve reasons given

Councillor Steve Axford (SA)/ Prior engagement

116/26 To receive declarations of interest and dispensations

- To receive declarations of interest from councillors on items on the agenda
  GM declared an interest in item 4.2 Village wide grass cutting and item 7 planning application for field shelter ZE/00710/FUL
- To receive written requests for dispensations for disclosable pecuniary interests
  None
- To grant any requests for dispensation as appropriate
  None

117/26 To confirm the minutes of previous meetings

RESOLVED: The minutes of the Parish Council meeting on 17th September 2026, having been prepared and circulated, were agreed to be a true and fair record and were signed by the Chair.

118/26 To receive information about the following ongoing initiatives and decide further action where necessary:

- Speeding/ Vehicle activated signs
  - **Resolved:** It was agreed for a contract to be signed by IC with NYC for 2 posts to be fitted at a cost of £750 plus VAT and IC to place order with preferred supplier for the purchase of the vehicle activate sign at a cost of £4802.50 plus VAT.
- Village wide grass cutting
  - **Ongoing:** The Clerk reported that a maintenance manager from NYC had been in touch to discuss next years grass cutting schedule for Flaxton and we are now awaiting suggested dates/times for a site visit to meet with councillors and Green Gait users later in October.
- Village footway clearance
  - **Resolved:** The work has been carried out and payment authorised. Councillors commented that the work had been done to an excellent standard and thanked Councillor Leetham and Hugh Crosse for attending and sweeping the footway

119/26 Public Session – The Parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions

- No members of the public present

120/26 To receive an update from North Yorkshire Councillor Goodrick if appropriate

Not present

121/26 To consider and decide upon any planning applications received:

Erection of field shelter: Land at OS field No 0067 York Lane Flaxton ZE26/00710/FUL
Resolved: No objection

Prune back Silver birch epicormic growth, prune low hanging branches/leaf by 1.8m (T2) within TPO 376/2025 and to prune back T2 Sycamore by 1m and remove dead wood and to prune low hanging branches to give 3m clearance over the garden ZE26/00691/TPO
Resolved: The Tree and Woodland Officer had no objection to this work

Decisions/Determinations:

A planning application for Eastlands, Demolition of existing single storey rear extension and erection of replacement single storey extension (ZE25/01413/HOUSE) which had previously not been determined has now been approved upon appeal.

Application for drive through restaurant at the former Jinnah. ZE24/02105/FUL | Demolition of existing restaurant and associated outbuildings and erection of replacement restaurant (Use Class E), with associated drive-thru lane, car parking and EV charging infrastructure, access and egress improvements and landscaping | Jinnah Restaurant York Road Harton Malton North Yorkshire YO60 7SQ.

This application has been approved.

122/26 To discuss matters raised by the Parish Clerk/Responsible Financial Officer

- The Clerk/RFO had provided the bank statement, reconciliation paperwork and budget monitor to members up to 30th September 2026
- The record of electronic payments was checked, accepted and duly signed by GM and DL
- A bookkeeping spreadsheet and bank reconciliation had been circulated to 30th September 2026, which showed the Bank Account balance and the income and expenditure report including variances to budget. The balance of the current account showed £13,601.77
- The bank statement and bank reconciliation were duly signed by GM and will be fully checked during the next internal audit.
- To note/approve payments as follows:
    - APPROVED: Clerk salary for October 2026 and HMRC contribution
    - APPROVED: Invoice for Flaxton Community Hall hire July 2026 (£45)
    - APPROVED: Invoice for pathway clearance (£100)
    - NOTED: HP printer subscription increased to 50 pages per month (£4.49 per month)
    - NOTED: Purchase of mobile phone by Clerk for bank verification purposes previously agreed under minute 110/26 (£39.99)
- Approval of Clerk/RFO as a bank signatory

  - Ongoing-No update received from the bank / Clerk to investigate and feedback
- Approval of clerk/RFO address change
  - Ongoing-The bank has sent a different form to sign after the one provided by them was the incorrect form. Clerk to re-send to Chair to progress authorisation.
- To agree responsibility and logistics for the quarterly internal review of finances
  - **Resolved:** GM/DL to review all finance reports/information for the last quarter. The Clerk/RFO provided the necessary files to allow the audit to be conducted.

123/26 To receive updates from members regarding the review undertaken of council policies and procedures:

- Privacy notice: Further review of suggested amendments by IC is required, and this will be deferred to November's meeting
- Standing orders: Further review of answers to queries and suggested edits is required, and this will be deferred to November's meeting as SA raised the initial queries and could not attend this meeting
- Master sheet/Policy review dates: The Clerk reported that this work is on-going and will be completed asap

124/26 To discuss any correspondence received and decide on next action:

- North Yorkshire Local Plan update for Parish, Town and City Councillors – Scoping Consultation and Engagement Strategy consultations / Invite to briefings on the 27.10.2026, 28.10.2026 and 03.11.2026 via Teams (Previously circulated to councillors)
  - **Resolved:** NYC have provided links for Teams briefings, and it was agreed that IC would attend either the 27th/28th October briefings and although not present SA had previously communicated to the Clerk he would attend the 3rd November briefing. Links for these briefings have been circulated to Councillors
- Email received from residents to highlight potential damage to private property and pavements by tractors on Barney Lane (Previously circulated to councillors)
  - **Resolved:** IC has responded to this email to advise evidence gathering actions for the residents to take, and DL will speak to the farmer about this alleged incident to explore ways to avoid future potential damage to residents' property
- Request for Declaration of Third-Party Attachments and Electrical Connections to North Yorkshire Council Streetlighting Assets (Previously circulated to councillors)
  - **Noted:** Clerk has communicated to NYC that we have no such assets to declare
- North Yorkshire Council: Home to School Travel Policy Post Implementation Review Consultation (Previously circulated to councillors and relevant information published on the website and FPC Village WhatsApp group)
  - **Noted:** This information had previously been circulated via social media and the FPC website to make residents aware of this consultation

125/26 To discuss and agree next actions on Local Nature Recovery Strategy

- Deferred to November's meeting as the action is with SA

126/26 Agenda items for the next meeting

- Review of 2027 budget-Clerk to prepare expected year end forecast and 'minimum' budget for Novembers meeting

- Reserves/Savings account-Clerk to investigate Virgin Savings account and bring back to November's meeting

127/26 To receive matters raised by members:

- None

128/26 To confirm the dates of the future meeting(s) of Flaxton Parish Council to be held in the Village Hall starting at 7.30 p.m.

19th November 2026, 10th December 2026, 21st January 2027

The meeting closed at 8.40pm

DRAFT